



**63<sup>rd</sup> EUROPEAN  
COMMODITIES  
EXCHANGE  
Warsaw 2023**

## **TECHNICAL REGULATIONS OF EXPO XXI TRADE FAIR**

**October 12-13, 2023**

**Fair venue:**

**Expo XXI, Ignacego Prądzyńskiego 12/14, 01-222 Warsaw**

### **Fair security and insurance**

1. Each exhibitor, is required to send the stand design with all dimensions, cable ways, electrical, water requirements, to the substantive approval of the organizer until August 30, 2023.
2. Security of the property, both during the day and at night, is the responsibility of the Exhibitor. The organizer is not responsible in case of possible theft of exhibits, devices and equipment located at the stand regardless of the circumstances accompanying the theft.
3. The Organizers are not responsible for accidents to persons and damage to exhibits on the fairgrounds before, after and during the Fair, as well as other damage caused by the public. The exhibitor shall protect at its own expense and risk the exhibits, equipment and devices, and other items brought to the stand from possible damage or loss.
4. The Organizers are not responsible for damages caused by theft, interruption or malfunction of utilities due to causes beyond their control, due to force majeure (in particular, fire, windstorm, flooding, lightning, explosion, strike, demonstration, terrorist attack) and other causes. This applies to the period prior to the opening of the Fair, during and after the Fair. The risks associated with the exposure of machinery and equipment requiring failure-free electrical power, water supply, etc. are borne solely by the Participant.
4. The Exhibitor shall immediately report to the Organizers any damage that occurs.
5. Exhibitors are advised to insure property located at their booths as well as liability insurance resulting from participation in the Fair.
6. The Exhibitor shall be liable for damages caused by its employees and other persons employed by it, as well as Sub-exhibitors.
7. The exhibitor shall be liable for leaving unattended devices not suitable for continuous operation connected to the electrical grid.

8. The Organizer forbids connecting or disconnecting any equipment to the water and sewage system without consulting an employee designated by the Organizer.
9. The Exhibitor shall bear all costs associated with damage to the ground under the stand when the device is arbitrarily disconnected from the water and sewage system.
10. The Organizer shall not be responsible for any failure originating within the electrical or water systems of the Exhibitors' exhibition stands. The Organizer shall be solely responsible for the supply of electricity and water to the booth (from the electrical switchboard of the facility to the Exhibitor's distribution box). In the event of an emergency referred to in this paragraph, the Exhibitor shall be disconnected by the Organizer from the supply of electricity or water until the failure is successfully rectified by the Exhibitor at the Exhibitor's expense and risk.
11. The Exhibitor or participant of the Fair is obliged, on its own and at its own expense, to obtain the legally required approvals and licenses.
12. The Organizer is not responsible for the protection of trademarks, patents, certificates, etc. of the exhibits presented at the fair.
13. The Organizer is not responsible for changing the date of organization of the fair, its cancellation or interruption, as well as changes in organizational or financial conditions, caused by force majeure or the order of state or local authorities.

### **Complaints and claims**

1. All complaints of Exhibitors should be reported to the Organizer no later than the end of the Fair, so that the Organizer can determine their validity. After this date, complaints will not be accepted.
2. Complaints must be submitted to the Organizer in writing under pain of invalidity.
3. Complaints will be considered immediately, but no later than within 30 days from the date of their delivery to the Organizer. The Organizer will notify the Exhibitor in writing of the handling of the complaint.

### **Advertising**

1. Each Exhibitor has the right to present their offerings only at their own booth in a manner that does not disrupt the flow of other participants. Advertising carried out by the Exhibitor on his own stand is done at his risk and responsibility. Forms of advertising, especially optical or acoustic, may not interfere with other stands, pose a threat to public safety and order, and may not cause any disturbance at the EXPO XXI Warsaw.
2. Equipment demonstrations, artistic displays, and other promotional activities must not impede or prevent the operation of other booths and the substantive part of the fair.
3. Sound or audiovisual equipment owned at the stand should be used in a way that does not interfere with the operation of neighboring booths and the substantive part of the fair.

4. Exhibitors have the right to display and advertise their goods only at the purchased stand, provided that the exhibits do not obstruct neighboring displays or interfere with the normal course of business of other Exhibitors.
5. Additional advertising services (advertising outside the rental area and above the height of the booth above the rented space) are chargeable and can be implemented only by agreement with the Organizers. Failure to agree will result in the removal of advertisements at the Exhibitor's expense and risk. The price list and detailed information are available from the Organizer.
6. It is possible to attach advertising or decorative elements to support structures above the stands. This is chargeable and requires individual agreement on the type, technical details and costs at least 6 weeks before the fair.
7. Advertising boards, banners and other media on the fairgrounds shall be placed exclusively by the Organizer.
8. All advertising materials (banners, flags, stands, etc.) that are not collected within 3 days after the Event will be disposed of by EXPO XXI at the Exhibitor's expense and risk.
9. If the Organizer cannot, for organizational, technical or legal reasons, perform the services ordered by Exhibitors, it will immediately notify the Exhibitor. In this case, the Organizer shall not be liable for failure to provide the service. In the event that the above impossibility is due to reasons attributable to the Exhibitor, the Exhibitor is obliged to make payment for the services ordered and not performed through his fault.
10. In the event that a Participant conducts promotional activities on the fairgrounds that have not been previously agreed in writing with the Organizer, this is tantamount to the Promoter accepting the Price List for Services and agreeing to charge the promoted entity the amount resulting from the Price List.

### **Photography and filming**

1. Photographing, filming, or capturing images of individual stands and exhibits in any other form requires the consent of the Organizer and the Exhibitor concerned.
2. If the above activities may cause disruptions in the organization and conduct of the Fair, their performance requires the consent of the Organizer.
3. The Organizer is not responsible for photos and videos taken during the fair and accompanying events by third parties without the knowledge of the organizer.

### **Fire safety regulations**

*(Excerpt from the Fire Safety Manual for EXPO XXI Warsaw)*

1. All Participants of the Fair are required to comply with the rules to ensure full fire safety.
2. Stands larger than 150 square meters or longer than 20 meters must have a minimum of two independent entrances, preferably from two independent sides.

3. In special cases where the above conditions cannot be met, written approval from the fire service is required.
4. Designated traffic and evacuation routes must be kept clear at all times. It is forbidden to park vehicles or store goods on them. Vehicles and goods left on these roads will be removed for a fee.
5. All fire equipment (fire extinguishers, signal buttons, hydrants, fire detectors) and general telephones, emergency exit doors and their markings must be accessible and visible at all times; they must not be obstructed.
6. The following are forbidden on the premises of EXPO XXI:
  - a) Using open fire in the halls and at outdoor stands.
  - b) Using damaged or makeshift electrical installations or operation of electrical heating equipment contrary to its intended use and fire regulations, as well as leaving unattended plugged-in to the electrical network of devices not suitable for continuous operation.
  - c) Placing exhibits that are dangerous to fair participants in the stands. The Organizer reserves the right to remove and refuse to display exhibits that it deems unsafe.
  - d) Smoking outside the designated areas.
  - e) Storing outside the stands all kinds of packaging, papers and other materials that pose a fire hazard.
  - f) Blocking access to electrical switchboards, hydrants, fire extinguishing equipment, fire alarm buttons, power switches, etc.
  - g) Blocking (especially with parked cars) fire roads leading to EXPO XXI (fire road designated in accordance with EXPO XXI fire documentation) and blocking roads, passageways, emergency exits and passageways.
  - h) Collecting and storing flammable materials, as well as using flammable or explosive-combining liquids as cleaning agents,
  - i) Leaving machinery and technical equipment not cleaned of liquids, dust, grease, oil and production waste after work or demonstration,
  - j) Leaving greasy, oiled rags and cleaning cloths without due protection of substances whose interaction may cause spontaneous combustion or explosion.
  - k) Using balloons filled with flammable gas in halls and open areas.
  - l) Bringing in and using without separate arrangements with the EXPO XXI Fire Service all cylinders with flammable gases, including tourist type.
7. The method and place of safe storage of flammable and poisonous materials should be agreed each time with the EXPO XXI Fire Service.
8. Motor vehicles or other equipment with internal combustion engines may be displayed in halls only if the following conditions are met:
  1. a) The fuel tank may contain only the necessary amount of fuel to leave the hall.
  2. b) The fuel tank must be closed.
  3. c) The battery must be permanently disconnected.

9. Devices whose surface can heat up to a temperature exceeding 100°C must be removed from the housing and any flammable materials to a safe distance, determined in each case with the EXPO XXI Warsaw Fire Service.
10. Users of appliances powered by electricity or flammable gas are forbidden to make any alterations or repairs themselves, and are further prohibited from:
  1. a) Using defective electrical or gas installations,
  2. b) Using electrical and gas installations that are inconsistent with the project agreed with EXPO XXI Warsaw
  3. c) Leaving unattended electrical appliances such as heaters, stoves, irons, kettles, etc. connected to the mains. Each user is obliged, each time before leaving the stand, to turn off the power supply to the electricity supplied to his stand.
  4. d) Setting heating equipment on a combustible surface.
  5. e) Putting covers made of flammable materials on bulbs and other light points.
11. Do not use such materials that, when burning, explode. Only materials that are non-combustible and flame-retardant should be used for booth construction.
12. The use of carpets made of flammable materials is prohibited in circulation and evacuation routes and staircases. In exceptionally justified cases, in agreement with the EXPO XXI Warsaw Fire Service, it is allowed to use floor coverings that meet the requirements of flame retardant in evacuation and communication routes (except for staircases).
13. Pyrotechnic displays are prohibited.
14. Participants in the Fair are required to refrain from any activity that may reduce fire safety. In the case of a specific exposition posing a serious fire hazard, Exhibitors are obliged to provide additional fire protection on their own, in a manner agreed with the EXPO XXI Warsaw Fire Service.
15. The use of handheld firefighting equipment for purposes unrelated to rescue and firefighting operations is prohibited.
16. Contractors for the construction of stands inside and outside EXPO XXI Warsaw are obliged to:
  1. a) Strictly comply with the regulations on fire protection and special regulations issued by EXPO XXI Warsaw in this regard.
  2. b) Familiarize themselves with the location of hand-held firefighting equipment, alarm buttons, indoor and outdoor hydrants, and how to use them in the event of a fire.
  3. c) Immediately carry out ad hoc orders issued by EXPO XXI Fire Services and concerning fire safety at stands inside the halls and outdoor stands.
17. Any faults and irregularities found in fire protection in the halls or outdoor expositions should be immediately reported to the Fire Service or other EXPO XXI services.
18. In the event of a fire on the EXPO XXI premises, you should immediately alert the State Fire Service by calling 998 or the emergency button. Until the State Fire Service arrives, you must strictly obey the EXPO XXI employee in charge of the rescue and firefighting operation and, after the arrival of the State Fire Service officers, the commander of the rescue and firefighting operation.

## **Regulations on hazardous materials for health and the environment**

1. All equipment emitting ionizing radiation (radioactive, X-rays) and laser equipment on the EXPO XXI Warsaw site must have a permit for their operation under Fair conditions issued by the State Supervision for Nuclear Safety and Radiation Protection.
2. Waste hazardous to health and the environment (oils, emulsions, acids, fats, varnishes, etc.) must not be disposed of with other waste or discharged into the sewer system. This waste is subject to disposal at the user's expense (these services should be contracted to EXPO XXI Warsaw).

## **Work safety regulations**

1. Exhibitors shall be fully responsible for the health and safety of their employees performing work on the EXPO XXI premises and shall be liable for any accidents resulting from lack of supervision or negligence of work safety requirements and standards during the period of assembly, operation, and dismantling of the exhibition and rental of halls (open area) for other purposes.
2. Machines, motors, tools, apparatus, and other equipment may only be connected if they are fitted with all the prescribed protective equipment, in particular guards and barriers to prevent unauthorized access.
3. It is forbidden to start up machines and equipment which do not comply with safety requirements and to operate them by unauthorized personnel.
4. When demonstrating machinery and equipment in motion, the area designated for this purpose must be separated and adequately protected.
5. All employees performing Event set-up on behalf of the Organizer or Exhibitors must have a current health and safety training certificate.
6. The accessible edges of the glass on the stands must be sanded to eliminate the danger of injury.
7. In matters of health and safety not covered by these regulations, the general regulations in force in Poland shall apply, which should be observed by all users of EXPO XXI.

## **Basic technical data of EXPO XXI**

1. Gross display area:
  1. a) Hall 1 - 5250 sq. m., usable area width 42 m x length 125 m
  2. b) Hall 2 - 1050 sq. m.,
  3. c) Hall 3 - 3600 sq. m., usable area width 48 m x length 75 m
2. Premises height:

1. a) Hall 1 - total 10 m, usable 8 m
2. b) Hall 2 - total 4 m, usable 3.7 m
3. c) Hall 3 - total 10 m, usable 8 m
3. Parking under Hall 1: 2.2 m.
4. Dimensions of freight gates:
  1. a) Height - 4.3 m
  2. b) Width - 4.6 m
5. Freight elevator in Hall 1 to the warehouse and hall level:
  1. a) Door dimensions: width 2.0m, height 2.1 m
  2. b) Dimensions of the chamber: width 2.7m, depth 3.6m, height 2.3 m
  3. c) Lifting capacity of 3000 kg
6. Passenger elevator in Hall 2 to underground parking. Dimensions: width 1.1m, depth 2.3m, height 2,0 m. Lifting capacity of 1250 kg.
7. The following maximum loads are allowed:
  1. a) Hall 1 - 800 kg / sq. m.
  2. b) Hall 2 - 500 kg / sq. m.
  3. c) Hall 3 - 3000 kg / sq. m.
8. Halls 1 and 3 have a duct system with distribution of utilities: installation, electrical, water and sewage systems, telephone and Internet systems.
9. In Hall 2, there are connections to installations located in recessed boards on the walls and some structural columns.
10. Electrical system characteristics:
  1. a) 5-wire installation,
  2. b) protection against electric shock with residual current circuit breakers,
  3. c) connection to the electrical grid of the EXPO XXI Center after the installation is made in accordance with the electrical design and completed with electrical boxes,
  4. d) separate 230-volt 24-hour circuits.
11. Connection of water supply and drainage:
  1. a) inlet diameter - 15mm
  2. b) the diameter of the drain - 50mm
12. All exhibition and conference rooms are equipped with a fire protection system (smoke and temperature detectors).

### **Organizational and cleaning information**

#### ***Deadlines***

1. Construction of stands by Exhibitors: 10-11.10.2023 from 09:00 to 22:00.
2. Date and hours of opening to the public: 12.10.2023 from 13:00 to 18:30 13.10.2023 from 09:00 to 17:00

3. Decommissioning of displays, stands, dismantling - 13.10.2023 from 17:00 to 22:00, 14.10.2023, from 09:00 to 22:00

**WARNING: NO STAND CONSTRUCTION IS ALLOWED ON 12/10/2023. This day is intended only for setting up exhibits and possible graphic work \*/** By arrangement with the Organizer, it is possible to assemble stands after 22:00. This requires prior written notification.

### ***Parking***

1. EXPO XXI has an above-ground parking lot in the immediate vicinity of the exhibition facility and an underground parking lot. These parking lots are paid.
2. Exhibitors receive one parking pass per stand as part of their registration fee. Parking passes are valid the day before the opening of the Fair and throughout the duration of the Fair and are numbered.
3. The Organizer does not bear the cost of parking during the period of stand assembly.
4. Only passenger cars no taller than 2 meters may enter the underground parking lot.
5. The fee for parking additional cars should be paid at the ticket offices in Hall 2 of EXPO XXI.
6. The system records each time a car enters and leaves.

### ***Catalog***

1. Participants of the fair are required to comply with the generally applicable rules of occupational health and safety and fire safety. The participant at his stand, as well as in the entire fair area, is obliged to comply with sanitary regulations (SANEPID), fire protection, occupational health and safety, administrative and internal regulations in force on the premises of Expo XXI, Ignacego Prądzyńskiego 12/14, 01-222 Warsaw
2. Participants are served by the Main Reception located on the premises of Expo XXI, Ignacego Prądzyńskiego 12/14, 01-222 Warsaw. The Main Reception is open on the days of the fair (12.10.2023 from 12:00 to 18:30, 13.10.2023 from 09:00 to 17:00).
3. Removal of exhibits and dismantling of the stand before the end of the fair are prohibited.
4. In case of early leaving or dismantling of the Exhibitor's stand, the deposit collected at the signing of the Participation Agreement will not be refunded.
5. The Participant and the persons employed by the Participant to assemble and dismantle the exhibition area (stand) are entitled to stay on the fairgrounds during the period of stand assembly and dismantling. Staying on the EXPO XXI premises outside the mentioned hours on the days of stand assembly and disassembly must be absolutely agreed with the Organizer. The Participant may be charged with the resulting costs, such as hiring additional security, and economic and technical services.
6. During the time allotted for assembly and disassembly, within his stand, the Participant is entitled to perform only the necessary assembly work and final touch-up. However, basic work



(carpentry and painting, etc.) related to the preparation of stands or exhibits is not allowed. In particular, welding, wood and gypsum grinding, and other dust-producing work are prohibited.

7. In the case of construction in the technique of fiberboard, particleboard, or gypsum board, the work associated with processing these materials and causing dust, it is absolutely necessary to use power tools with dust collection tanks.
8. Work that causes dust should be completed no later than 24 hours before the start of the fair, and the stand and adjacent areas cleaned by the Contractor. Failure to do so may be grounds for discontinuing work on the stand and charging the cleanup costs to the contracting company.
12. It is forbidden for exhibitors and stands contractors to disturb the structure of the floors, walls, and ceilings and make other changes to the structure of the EXPO XXI halls, including, for example, painting walls, laying carpets on passageways, driving nails, hammering pins, etc.
13. In the event that the Exhibitor leaves foil, advertising materials, and tape on the walls and floor, the Exhibitor will be charged PLN 500 for the removal of each square meter of foil or advertising materials. If the tape is left, the Exhibitor will be charged PLN 50 for the removal of each running meter of tape.
14. The Exhibitor shall clean the passageways within the stand on a daily basis during assembly and disassembly, as well as the trade fair stand during the trade fair event. In case of failure to carry out the above cleaning work, the Organizer will have it carried out at the Exhibitor's expense and risk.
15. Exhibition stands, including equipment and exhibits, as well as advertising media, should be assembled in such a way that they do not pose a threat to public safety and order, and in particular to the life and health of visitors to the EXPO XXI.
16. The Organizer has the right not to let in or to remove from the fairgrounds those who do not have Participant IDs or Participant Wristbands.
17. Any wall directly adjacent to another stand and being higher than 2.5 m must be aesthetically finished in white or must be transparent on the side of the other stand.
18. During the days and hours of stand assembly and disassembly, only technical electricity connection is made available.
19. In justified cases, the Organizer may interfere with the decoration and equipment of the exhibition area (stand), in particular, remove dangerous and odor-emitting objects, dismantle devices that interfere with other Participants at the expense and risk of the Exhibitor.
20. Exhibits may not be placed in the passageways. The passageways should remain unblocked at all times.
21. In the halls where the fair is held, it is strictly prohibited to screw, nail, glue or lean any objects to the walls and other fixed structures of the building.
22. Machines and equipment may be connected only if they are equipped with all regulatory protective elements, especially guards and barriers to prevent unauthorized access. It is forbidden to start up machines and equipment which do not comply with safety requirements and to operate them by unauthorized personnel. When demonstrating machinery and

equipment in motion, the area designated for this purpose must be separated and adequately protected.

23. Exhibitors are not allowed to dismantle the booth and remove exhibits during the opening of the fair. An authorized representative of the Exhibitor should be present at the booth throughout the opening period of the fair and during the installation and dismantling of its display. After the end of the fair, the Exhibitor shall remove exhibits, advertising boards, banners and other media and restore the occupied exhibition area (stand) to the condition from the date of handover by the Organizer. If technically and organizationally possible, the Organizer may agree to carry out the above activities on a date other than the one indicated. If the above activities are not performed within the dismantling period or within the period agreed with the Organizer, the Organizer shall perform or order their performance at the cost and risk of the Exhibitor, and the elements of the stand and equipment left by the Exhibitor, as well as exhibits, advertising boards, banners, and other carriers not removed during the dismantling period, the Organizer shall remove from the Expo XXI area, at the cost and risk of the Exhibitor. The Organizer shall not be liable in any way for damage or loss of the Exhibitor's property not removed from the fairgrounds on time.
24. The Exhibitor will be charged the equivalent of the current market price of missing or damaged item for any missing or damaged items in the exhibition area. The Exhibitor shall also be responsible for any deficiencies and damages to equipment, water, and electricity connections, premises or things on the Forum premises used by the Exhibitor, its employees, or persons employed by it.
25. Transport, handling, packing and unpacking, assembly, and disassembly of exhibits and other materials at the fairgrounds shall be performed by the Exhibitor at its own expense and risk.
26. Transport of particularly heavy and large-sized materials requires prior notification. Failure to notify the Organizer of such items may exclude the possibility of exhibiting them during the fair. In addition, such items require original certificates of non-flammability, and their location during the fair must be approved by the Organizer.
27. Transportation, unloading, unpacking, assembly, disassembly, packing, and loading of exhibits and other exhibition materials shall be carried out by the Exhibitor, at its expense and risk. Furthermore:
  - unloading vehicles should be in impeccable technical condition
  - unloading takes place at the back of halls 1 and 3,
  - unloading should take place as quickly and efficiently as possible (maximum time of car parking at the unloading ramp shall be 2 hours)
  - all cars, after unloading, must immediately leave the EXPO XXI premises,
  - the Exhibitors after unloading will be charged with parking costs according to the EXPO XXI price list,
  - the Organizer reserves the right to remove vehicles that do not meet the above conditions.
28. On the premises of EXPO XXI there is an absolute ban on parking vans with a load capacity of more than 3.5 tons and trailers. The aforementioned cars are allowed to stay in the area only during the days and hours of stand assembly and disassembly.

29. The participant is obliged to follow the "Regulations of the Warsaw EXPO XXI Centre"
30. The design of the electrical system in the stand built by the Exhibitor is subject to the approval of the Organizer. This design should be prepared by a person with the appropriate authorization and presented to the Organizer no later than 14 days before the date of commencement of the fair. The electrical installation must be carried out by a licensed person. Failure to submit the design of the electrical system within the time limit specified above entitles the Organizer to refuse to grant permission for a power connection, which does not relieve the Exhibitor from the obligation to cover the cost of bringing electrical power to the stand.
31. The Exhibitor shall provide the Organizer with the design of the stand development in 2 projections with the indication of the locations of the media supply: water and sewage, electrical connection, and other documents necessary for its realization (including the specification of the materials used together with the certificates of the degree of flammability) no later than 21 days before the date of the commencement of the Fair and obtain the Organizer's approval for the realization of the design.
32. The Exhibitor shall be responsible for the proper execution and operation of the internal electrical system and stand build-up, while the Organizer shall only be responsible for the proper execution of the incoming electrical connection and the provision of power in accordance with the order. The Organizer does not perform the internal electrical installation at the stand.
33. The Exhibitor is obliged to lay a floor covering within the rented exhibition area or otherwise (approved by the Organizer) protect the floor in the area of its stand.
34. On the premises of the Warsaw EXPO XXI Centre, it is forbidden for Exhibitors to conduct any commercial activity without the prior written consent of the Organizer
35. Alcohol tastings at the stands are possible only at the Exhibitor's expense and risk
36. The Exhibitor making the stand development on its own or through an external company during the installation period, no later than the day before the opening of the Fair, must report to the Exhibitors' Technical Service Desk to perform a protocol acceptance of the exhibition area from the Organizer. The Organizer reserves the right to set a specific date for the takeover of exhibition space. The takeover of the exhibition space may be made only by an authorized representative of the Exhibitor. An authorized person is considered to be the person who signed the Participation Agreement or appears in the Participation Agreement as a contact person. Any other person to takeover the stand should have written authorization from the Exhibitor.
37. Exhibitors on the day before the opening of the Fair during business hours are required to report to the Fair Office for registration.
38. The Organizers do not organize customs clearance.
39. Unloading and transportation of materials and exhibits in the hall is done by the Exhibitor's efforts.  
  
The transportation of heavy objects within the facility can be outsourced to EXPOSPED and NETLOG, which have their representation at EXPO XXI, have the appropriate equipment and have exclusive rights to these services within the facility.

## Final provisions

1. The Organizer reserves the right to cancel, shorten, postpone or partially close the fair in the event of circumstances for which the Organizer is not responsible, including as a result of force majeure, in particular fire, windstorm, flooding, lightning, explosion, strike, demonstration, terrorist attack, epidemic, war, national mourning, the decision of a public, local or special administration body prohibiting the organization of the event or the organization of any events.
2. In the event that the fair does not take place due to reasons for which the Organizer is responsible, the Organizer shall immediately refund, at its expense, the amounts paid by the Participants to the bank accounts indicated by them.
3. In the event that the fair does not take place due to reasons for which the Organizer is not responsible, a survey will be conducted among Exhibitors and one of the following will be selected by majority vote:
  1. a) the amounts paid by the Participants will be refunded after deducting the costs incurred by the Organizer, in connection with the organization of the fair. The costs in question will be charged by the Organizer to each Participant in proportion to the value of the services ordered by each Participant for participation in the Forum.
  2. b) the funds paid for the fair will be reallocated in full to another date on which it will be possible to organize the fair.
4. In the cases specified above, Exhibitors are not entitled to claim any compensation from the Organizer.
5. The Organizer reserves the right to add or remove individual services from the offer specified in the Participation Agreement and Order Forms.
6. Delivery of letters between the Parties within the framework of the execution of the Participation Agreement shall be made to the addresses of the Parties indicated in the Participation Agreement. During the fair, letters may be delivered, against receipt of an authorized person, also on the premises of Expo XXI in relation to the Organizer at the Reception Desk, and in relation to the Exhibitor at the place of rented exhibition space (stand).
7. By signing the Participation Agreement, the Exhibitor agrees to abide by these Rules and Regulations, as well as to abide by the regulations of order and any other arrangements made between the Exhibitor and the Organizer.
8. In the event of a gross violation of the provisions set forth in the Regulations, the Organizer reserves the right to terminate the Agreement immediately without notice, and the amounts paid for participation in the Fair are not refundable. The Exhibitor shall pay to the Organizer a contractual penalty in the amount of **PLN 20 000 increased by VAT**.
9. In matters not regulated in the Participation Agreement, Order Forms and these Regulations, the provisions of the Regulations of the Warsaw Expo XXI Center, the provisions of generally applicable Polish law, and the provisions of the Civil Code shall apply.
10. For the settlement of any disputes, the text of the Regulations in Polish is accepted as binding. The law governing the interpretation of the Regulations is Polish law.

11. Any disputes that may arise from participation in the Fair and the works, supplies and services contracted to the Organizers by the Exhibitors shall be considered by the Court having jurisdiction over the seat of the Organizer.
12. These Regulations are an integral part of the Application for Participation in the Fair.